



## Facility Representative Quarterly Report (FRQR) to the Network

### Purpose

Beginning in June of 2010, Heartland Kidney Network (with the approval of its Boards) is requiring all dialysis centers to submit a Facility Representative Quarterly Report (FRQR). The designated Facility Representative should **complete the report and send it to the Network on or by its specific due date**. We like to identify those facilities that are high performing and exhibiting best practices. The Network is also charged by CMS with identifying facilities that consistently fail to comply with Network goals and/or are not providing appropriate medical care. This new requirement was announced formally as part of the Network's Corporate Compliance Program during the 2010 Annual Business Meeting held in Kansas City, Missouri on January 13, 2010.

After the initial report, the ongoing **due date schedule** will be as follows: **April 15<sup>th</sup>, July 15<sup>th</sup>, October 15<sup>th</sup>, and January 15<sup>th</sup>**.

### The Facility Benefits

The ESRD Conditions for Coverage require that dialysis facilities must meet CMS/ESRD Network clinical outcome goals and work with the ESRD Network to achieve its Scope of Work with CMS (ex: V750, V755; V628, & V772). Completion of the FRQR is one means of providing documentation to the State Agency during site visit, the dialysis corporation and/or CMS upon request to prove that the facility is working with the Network to achieve goals. The form is designed to be a minimal burden for the staff to complete.

Dialysis facilities may utilize this Quarterly Report as a means of evaluating its clinical performance, their relationship with the Network and/or as an additional piece of the QAPI and continuous quality improvement programs of the facility. The report is intended to provide validating and supporting documentation to the Network as well as the facility for state agencies and/or their facility ownership.

### The Network Benefits

The Network will use the data to identify high performing facilities that are exhibiting best practices as well as to detect those facilities that consistently fail to comply with Network goals and/or are not providing appropriate medical care. Tracking and trending dialysis facility data is part of the Network's oversight responsibility,

### Use of the Data

The Network and/or CMS may compare this data with other available data sources for validation and facility assessment.

### Failure to Submit the Report

We do not anticipate that facilities will fail to complete and forward the FRQR in a timely manner. However, if a facility does not submit the FRQR it could be perceived as a violation of V750 of the ESRD Conditions for Coverage, which is a condition-level regulation under facility non-compliance at § 494.180 Condition: Governance. Actions by the Network and/or CMS may be taken if necessary.

#### Key Messages:

- Forms are available on the Network website at: [www.heartlandkidney.org](http://www.heartlandkidney.org)
- To decrease the burden of completion, the one-page form may be faxed (816-880-9088) or emailed to the Network ([akaranja@nw12.esrd.net](mailto:akaranja@nw12.esrd.net)) per the directions on the form.
- It is important for the facility to complete the form in a timely manner.